



Convocation of Episcopal Churches in Europe

Communications Committee Charter

(approved by Council of Advice on 1 Feb. 2020)

The purpose of the Communications Committee is to develop, manage and ensure the proper and efficient sharing of information about and across the Convocation and to inform the wider world about us, our faith, our church, our communities and our people.

The Communications Committee shall consist of people responsible for particular aspects of communication within and across the Convocation of Episcopal Churches in Europe (CECE) or those who have expertise or represent particular groups within CECE. It will be led by a chairperson appointed by the Bishop. The members of the Committee are appointed by the Bishop of the Convocation of Episcopal Churches in Europe, and the Committee reports to the Bishop and the Council of Advice.

The chairperson will be responsible for organizing the meetings, for setting meeting agendas in discussion with the Bishop, and for ensuring that the minutes of the previous meeting are taken and distributed before the next meeting.

The chairperson will also be responsible for the management of the Communications Committee budget and for preparing a report to be presented to the annual Convention. The areas of responsibility and work for the other members of the Committee will be decided by the whole Committee as is appropriate and necessary.

Means: The Committee will use all means of communication as appropriate, written, spoken, visual, recorded and digital to communicate information and stories about the communities and individuals of and across the Convocation.

Meetings: will be held as necessary and determined by the chairperson in discussion with the Bishop and Committee members. Meetings may be held in person or using video or other means.

The Committee will work within the canons and statutes of The Episcopal Church and CECE, and within the laws of the countries represented by the congregations of CECE.